



**Clark County Park District
Regular Monthly Board Meeting
August 16, 2018
6:00 p.m.**

1. Call To Order

- a. Commissioner Blankenship called the meeting to order at 6:00p.m.

2. Roll Call

- a. Commissioners in attendance were Don Pine, Lisa Thomas, Roy Sweet, Joey Ewing, and Randy Blankenship. Also, in attendance were Executive Director Jeff Tippet and Office Manager Danielle Kiger. Absent were Steve Turpin and Jeff Wallace.

3. Pledge of Allegiance

4. Approval of Agenda

- a. Pine motioned to approve the agenda. Thomas second. 5 ayes, 0 nays. Motion carried.

5. Approval of Minutes

- a. Regular Monthly Board Meeting 07-19-18
 - i. Ewing motioned to approve the Regular Monthly Board Meeting Minutes dated 07-19-18. Sweet second. 5 ayes, 0 nays. Motion carried.

6. Public Comment

- a. Doug Haddix stated that we were here about a year ago concerning the no wake buoys in ski cove. He discussed that the last time he was here the park decided to keep one buoy in ski cove with a sign that said after 11 a.m. He came back this spring and now there are two buoys out there which just cluttered it more and made it difficult to get through. He commented that there are people out there swimming in the no wake zone which is against the park's policy, and many without life jackets. He also has fishermen waving him down saying that he cannot ski back in the cove and he stops and explains to them that he can until 11 a.m. The board suggested that this issue needs to be discussed at the dock committee meeting in order to make a better decision on how to accommodate everyone.

7. Director's Report

- a. Tippet commented that we have been working on the audit and that it is going well. There are just a few small things to address before they are finished.
- b. We held an employee meeting, where all items were addressed. Any confusion about the policy was cleared up and the emphasis is on customer service.
- c. Tippet reported that we have lost a couple of more gas tanks and we filled up the rock boat twice and someone emptied it for us twice since it's been parked down at the dam.



- d. We purchased a 2007 Crown Victoria with a little over 100,000 miles on it for a new security vehicle.
- e. A-section and C-section have been asphalted and are ready to be chip and sealed in September.

8. Discussion of Financials

- a. Pine is still concerned about our lack of profit on the fuel dock. He suggested that we may need to address how much we are charging for the fuel.

9. Payment of Bills

- a. Ewing motioned to pay the July bills excluding the payment to Marshall Pool. Thomas second. 5 ayes, 0 nays. Motion carried.

10. Old Business

- a. Discussion and Vote Amended Appendix A
 - i. The amended Appendix A now includes the first right of refusal on the annual dock rentals and the addition of no sub leasing of docks, cabins, campers, or boats.
 - ii. Thomas motioned to approve the amended appendix A. Ewing second. 4 ayes. Pine nay. Motion carried.

11. New Business

- a. Discussion and Vote A Resolution Ascertaining Prevailing Wages
 - i. Ewing motioned to approve the Resolution Ascertaining Prevailing Wages. Sweet second. 5 ayes, 0 nays. Motion carried.
- b. Discussion Eric Tingley to speak with Board pertaining to tree removal
 - i. Tingley explained that there are three dead trees on the fence line of the park's property up on the other side of the spillway on the dam. They keep dropping limbs on his property and he keeps having to pick them up. He would like to have them removed.
 - ii. It was recommended that Tippet go out and look at the trees.
- c. Discussion and Vote regarding Essity dispensers and refills lease
 - i. Tippet asked if we could table this for now.
- d. Discussion and Vote regarding ordering of above ground fuel tank.
 - i. Tippet reported that it is time to order the fuel tank. He commented that he did go out for quote. One was from Menco, for a 2,500-gallon Enviro-safe fuel tank. The other quote was from BEI. BEI came in at \$14,963.18 and Menco came in at \$17,159.63. This is for the tank and the hardware.
 - ii. Sweet motioned to approve the quote for the \$14,963.18 from BEI. Ewing second. Thomas aye, Sweet aye, Ewing aye, Blankenship aye, Pine aye. 0 nays. Motion carried.
- e. Discussion of Maintenance Costs
 - i. There is concern that there is not enough work getting done for the man-hours that are being put in with the maintenance department.



- ii. Tippett presented a two-week work summary for all the staff with the exception of the gatehouse. He noted that there were also 35 maintenance reports that were handled over the past month.

12. Committee Reports

- a. Campers Committee
 - i. Ewing reported that they discussed Appendix A and amending it. Also, they discussed getting the roads done and the erosion fees.
- b. Community Parks Committee
 - i. Nothing
- c. Dock Committee
 - i. Ewing reported that they discussed the First Right of Refusal for the rental docks, and they also discussed our docks and maintenance that needs to be done on those.
- d. Finance Committee Meeting
 - i. Pine reported that they discussed the finances and that there were not any big issues.
- e. Fishing Committee
 - i. None
- f. Master Plan
 - i. Blankenship reported that they discussed the projects that the park is working on and what we want to get done and where we want to go. Trying to get things in order.
- g. Policy Committee
 - i. none
- h. Trails Committee
 - i. Nothing

13. Executive Session 5ILCS120/2 C-1, C-3, C-11

- a. Ewing motioned to go into executive session based on 5ILCS120/2 C-21 for the purpose of discussion of meeting minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Blankenship second. Pine aye, Thomas aye, Sweet aye, Ewing aye, Blankenship aye. 0 nays. Motion carried.

14. Vote to Open or CLOSE Executive Session Minutes

- a. Ewing motioned to OPEN the Finance Committee Executive Session Minutes dated 03/22/18 and 04/10/18. Pine second. 5 ayes, 0 nays. Motion carried.
- b. Blankenship motioned to OPEN the Regular Board Meeting Executive Session Minutes dated 05/17/18. Pine second. 4 ayes, 1 nay. Motion carried.
- c. Thomas motioned to CLOSE the Regular Monthly Board Meeting Executive Session Minutes dated 06/21/18 and 07/19/18, and the Special Board Meeting Executive Session Minutes dated 07/24/18. Ewing second. 5 ayes, 0 nays.



15. Adjourn

- a. Ewing motioned to adjourn. Sweet second. 5 ayes, 0 nays. Motion carried.
- b. Meeting was adjourned at 7:04 p.m.