



**Clark County Park District  
Regular Monthly Board Meeting  
June 18, 2020  
6:00 p.m.**

- 1. Call To Order**
  - a. Commissioner Richards called the meeting to order at 6:00 p.m.
- 2. Roll Call**
  - a. Commissioners in attendance were Joey Ewing, Roy Sweet, Jana Williamson, Jeff Wallace, and John Richards. Also in attendance were Office Manager Danielle Brown and Maintenance Supervisor Deke Haws.
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
  - a. Ewing motioned to approve the agenda, tabling Executive Session for minutes. Sweet second. 5 ayes, 0 nays. Motion carried.
- 5. Approval of Minutes**
  - a. Public Hearing Minutes 5/21/20
    - i. Wallace motioned to approve the Public Hearing Minutes dated 5/21/20. Williamson second. 5 ayes, 0 nays. Motion carried.
  - b. Regular Monthly Board Meeting Minutes 5/21/20
    - i. Wallace motioned to approve the Regular Monthly Board Meeting minutes dated 5/21/20. Ewing second. 5 ayes, 0 nays. Motion carried.
- 6. Public Comment**
  - a. Joseph Wyman commented that back in November, about the potential digout in Northlake Estates, he doesn't know if they have been back there, it has gotten significantly worse. That sandbar, we physically can't get a jon boat in and out. The last time we talked, we were getting quotes, basically what that boils down to is to get a big machine with a long reach down there, which is \$7,000 to rent, \$1,100 just to transport fees, and that is not even to operate it. So basically the people could operate it, we are going to pay big bucks to get it in and the guys who have those machines know what it costs to rent them, and it is astronomical. Since they found a guy who has a 47' reach machine, but he has got a drag appartatus that could even extend the reach another 10-15 feet beyond that. In a nut shell, he is wanting to dig, since we are coming up on a dry spell, he talked to Mr. Tippett earlier today, they still have the approvals needed to go ahead. He just wanted to touch base before they go ahead. The last time they discussed it they wondered if they could get any relief. Everybody is hesitant to get a quote because they don't really know the actual quality of the material that is going to come out of there, but he thought he could do it for \$4,000 to \$5,000 total, which is less than half of what some of the big operations were ballparking. Richards clarified that he is quoting \$4,000-\$5,000 for the



equipment, for hauling out the equipment to which Wallace added that the dirt has to sit. Wyman commented that he would have to build a berm and throw it up there. There are 5 individuals who have lake access and he has actually touched base with all of them to let them know it is going to be a soupy mess out behind the berm. It's going to be nasty until they can get the dozer down there to flatten it out. He estimated between \$4,000-\$5,000 to do the job, he owns the piece of equipment and has a way to transport it. Richards stated that would be something that they would need to bring to the next committee meeting to which Ewing asked which committee meeting would that go to. Richards responded Lake Management. Williamson commented that she thinks they are looking at a meeting on the 25<sup>th</sup>. Ewing stated they would put that on the agenda.

## **7. Director's Report**

- a. Brown read the report to the Board.
- b. The park is completely open in all areas and running. The OHV work has started. We are about to release request for bid for the trail's bathroom.
- c. The annual sexual harassment training is in progress.
- d. Our newest pontoon, the Bennington, has been received and placed in service.
- e. The administration is in the midst for the audit compliance.
- f. The Treasurer's Report is in progress, Brown actually sent that out today to the accountant, so that should be ready to be shown to the Board at the next finance meeting.
- g. Williamson asked if PDRMA is the one doing the sexual harassment training to which Brown responded yes.
- h. Wallace asked as far as the OHV trails go, are you using grant funds for this yet to which Brown responded yes. Wallace then asked if they have received the dozer yet to which Haws responded that it is coming tomorrow. Wallace asked if they expect to be using it fairly soon to which Haws responded yes, immediately. He further commented that they used the skid steer that was purchased several years ago, and the bobcat. They have been removing trees and doing all the work that they can do. They have already cut most of the trees around the parking area that is going to be expanded and where the bathroom location is going to be. They have started in the beginner section. There is a section back there that have been closed for a long time, but they have continued to ride on those trails since that point. That would be up to the Board as to what they want to do with them. They have been riding them and as far as he knows there haven't been any complaints. Williamson asked if that was the beginner's trail to which Haws responded yes, all of that to the left. Ewing stated that is something that they should probably bring up in trails and revisit. We did shut that down because of McKinney subdivision. If we are redoing the trails and cleaning stuff up. Haws commented that it is evident that they have been riding them all



along. They put up some snow fences and they just moved to the side and went around them.

- i. Richards asked what the status was with the rock barge to which Haws responded that he just talked to the company that is sending us the thruster, and it is supposed to be here next week. Lake Sara has our new engine, they are just waiting to bring it out. Once we get the thruster, he anticipates one to two days to install that and then Lake Sara will install the new motor, then we are ready to put it in the water and start. The lake level is now getting to the point where they can get out and do it, if it's too high, they can't do it.

#### **8. Payment of Bills**

- a. Brown commented that there is going to be a change to the AP form. Orkin for \$468 is actually \$234, so the total amount of bills to be approved for payment is actually \$9,699.49.
- b. Ewing motioned to pay the bills in the amount of \$9,699.49. Sweet second. Ewing aye, Sweet aye, Williamson aye, Wallace aye, Richards aye. 0 nays. Motion carried.

#### **9. Old Business**

- a. Discussion and Vote July 3<sup>rd</sup> until Labor Day
  - i. Williamson commented that they have actually looked at this a little closer. We will be in the 3<sup>rd</sup> Phase for the State of Illinois and according to that, we really should not be having the 3<sup>rd</sup> of July celebration as we like it with all of the activities. It was discussed that maybe we would move it to Saturday of Labor Day weekend. That is knowing that Marshall is going to have their 4<sup>th</sup> of July Fireworks celebration and she believes that West Union is going to have an event also. The other problem is that as they can all imagine, it has been very difficult making everything work. We do have a license that we do need to be mindful of here, they are watching that and we have to abide by the rules. We would like to bring it up tonight for a vote to move the Clark County Park District 3<sup>rd</sup> of July Celebration to September 5<sup>th</sup>, which would be a Saturday. This way we can start getting that out there and publicize it and make people aware of when we are having it. We will be in the 4<sup>th</sup> Phase hopefully at that time. Richards commented that he believes that West Union is having their fireworks only, none of the typical bands, food or anything like that.
  - ii. Wallace commented that they will hopefully be in Phase 4 by June 26<sup>th</sup>, but at that point we can only allow 50 people at a time, so has anybody thought about how we would go about that. We cannot move to Phase 5 until there is either a vaccine. He commented that he knows that the City of Marshall is firing them off but they are not opening the Fairgrounds. His concern is that, he is not opposed to making a motion to



move it to that day, and just see where we are at then. Maybe we will be in a different phase.

- iii. Haws asked what the number of people is for Phase 4 to which Wallace responded 50, right now it is 10.
- iv. Wallace commented that this is what Brown was talking about earlier. The Marshall Pool is going to open up, but they can only allow up to 50 people at a time. They are going to let 50 people in and they can stay for a couple of hours. Then they have to leave, they sanitize, and they let the next 50 people in. They cannot open up to full capacity.
- v. Sweet motioned to move the 3<sup>rd</sup> of July Celebration to a tentative date of September 5<sup>th</sup> subject to the Governor's approval. Ewing second. 5 ayes, 0 nays. Motion carried.

## 10. New Business

- a. Discussion and Vote Appointment of Committee Members and Board Officers
  - i. Wallace asked if he could interject for a moment. You (Richards) can make the appointment to the committees at any time. Last time they appointed officers, it wasn't quite done right. Nominations do not have to be seconded, so Ewing can make a nomination and it doesn't have to be seconded, it can be if you want to. A person can nominate himself/herself. After each nomination, the President repeats the name of each nomination. When you make a nomination, let's say we pick Dr. Richards for President, do we have any other nominations? Then you would say are there any more nominations? Are there any more nominations? If not, then you vote on it. He thinks the last time they took a nomination and then they voted.
  - ii. Richards commented that they had another nomination for one of the offices, but not a second.
  - iii. Ewing commented so the only one we would vote on then would be President to which Wallace responded President, Vice President, Treasurer/Secretary. Ewing added that outside of that it is the responsibility of the President to appoint if so to the committee down.
  - iv. Richards asked if everyone was comfortable doing that without everyone there to which Wallace commented that they really need to do it, it should be done every year.
  - v. Board President
    - 1. Wallace nominated Richards for President.
    - 2. Richards repeated the nomination and then he asked if there were any other nominations.
    - 3. Richards closed the nomination.
    - 4. Sweet yes, Williamson yes, Wallace yes, Richards yes, Ewing yes.
  - vi. Vice President



1. Sweet nominated Ewing for Vice President.
  2. Richards repeated the nomination and asked if there were any other nominations.
  3. Richards closed the nomination.
  4. Sweet yes, Williamson yes, Wallace yes, Richards yes, Ewing yes.
- vii. Secretary/Treasurer**
1. Williamson nominated Wallace for Secretary/Treasurer.
  2. Wallace commented that Jeff Trefz is our current Treasurer, he doesn't mind doing it, and Trefz has been doing ok, he didn't want them to have to change the checking stuff around again.
  3. Williamson asked if they can co-chair this to which Wallace responded that other than the President, they all have equal power. It is just a position.
  4. Williamson commented that she has actually spoke to Trefz and he is still learning, he was encouraged by the idea of having a possible co-chair, but she doesn't think that he has got a real burning desire, if she can speak on his behalf, he feels that he has a lot more to learn about it. Unless someone else heard anything.
  5. Sweet seconded the nomination.
  6. Richards repeated the nomination and asked if there were any other nominations.
  7. Wallace asked if anyone made a nomination for Trefz to which Williamson responded that no she didn't because of her conversation was with Trefz. Wallace said he doesn't mind. Richards added that he was getting the feeling that Trefz was out of his comfort zone. Williamson stated that she doesn't want anybody to get the wrong idea, they don't just sit around and discuss everything, but they did discuss this.
  8. Richards yes, Williamson yes, Wallace yes, Ewing yes, Sweet yes.
- viii.** Richards asked if they would entertain the motion to keep the committee members the same. Ewing stated that he doesn't need a motion that is a decision that is handed down by Richards. Wallace commented that he thinks if Richards has Tippet send out an email that these are the committee members that is good. Richards stated that he thinks he is going to keep them the same as he thinks it is working pretty well.
- ix.** Brown commented that they would need to add Jeff Wallace to the Finance Committee.
- b. Discussion and Vote Use of Equipment Trails Coalition**
- i. Haws stated that Tippet put this on the agenda because they received a phone call from Caleb Towles asking about using the excavator that we bought for the OHV on the bike trails. When we signed up for the OHV



Grant, it was expressly printed out that it is to be used for the OHV. That is why he put this on the agenda was for you guys to decide. He informed them that even if they used a piece of our equipment, they would have to have their own insurance, because they are not park employees and they would be using park equipment. PDRMA would not cover someone other than park employees even if they use it inside the park.

- ii. Sweet commented that Haw would have to task each one of those guys before the insurance would even consider it. Haws commented that we have to go through a training regimen for all of our employees. We have told them if there is something specific that they are wanting done then to let us know, and we would come over there and do it. Mainly with it being over there, paid for by OHV Grant money, and the insurance, they wanted to leave it up to the Board.
- iii. Wallace commented that it was brought up at the Finance meeting that there was a little bit of concern about how...who all was here when the trails coalition came to join the park district? He thinks that Tippet is under the understanding that the trails were separate from the Park District. That isn't really true. They brought their money in to join up and we were supposed to work together, and that kind of really fell apart. We use the term Trails Coalition, and that is not really true, we have a Trails Committee. We have a spot that we call the Fay Pickering Memorial Bike and Hiking Trails because Josh came to us which is cool. We have shelters named for people and everything. He wanted to make sure everyone was aware of that.
- iv. Sweet commented that in the past there was concern, pretty strong concern, of individuals coming out and moving rock and doing things with park equipment so we shut that down. I believe it was with the understanding that park staff would be the only ones to run equipment. He is pretty sure that's how they went with that.
- v. Wallace commented that he thinks that Tippet needs to work on, he knows that they have brought some equipment over from JJet, that is more than a weedeater. Haws commented that last weekend they rented a miniexcavator to do what they planned to do. Wallace commented that we just have to make sure that if they are doing something like that our insurance is covering them. That they are trained on it.
- vi. Ewing commented that even if they sign a release, a waiver, would that cover them.
- vii. Williamson commented that the liability insurance was the reason they came in. That's why they came to us.



- viii.** Ewing commented that he is with Sweet on this. If they need something, like a stump out of the road or shelving something out, if we have the time to take an hour or two to knock that out for them, then they can handle the rest. If they want to rent one on their own or if there is money left in the Trails Coalition line item, if we can approve some of that for the rental, that would be fine. But that's just or the OHV and it was bought for that, the wrong person sees it over there then we have a lot of explaining to do that we don't need to do.
- ix.** Haws commented that there are grant opportunities available for the bike trails. He approached Josh with that last year and he didn't really want any part of it. There are great opportunities for them to do something with that whether equipment wise or if they put in some bridges or whatever. There is stuff available for trails.
- x.** Ewing commented that he doesn't know what equipment they are wanting to use, he doesn't think it is shovels or wheelbarrows, if they are wanting track hoes and skid steers, they can have all of the hand tools that they need to use. But just letting anybody just take off, things happen, we want to help trails out all that we can. If it's something that they need to rent, we take it out of their line item, that's fine. Give us a number, time, and date, he is all for that. He wouldn't be taking our stuff over there and letting those guys run it. If we can go out there and facilitate then we can take it and help them out.
- xi.** Wallace asked if they could make a motion to table the vote until they can have a Trails meeting and just go with what Tippett talked to them about the other night that we really can't use the equipment out there. From insuring purposes, from OHV stand point, that would look real bad if we had that thing sitting out on the side and PDRMA came out and took a picture of it and seen what was happening to which Haws added or if it rolls downhill into the lake and we have to make an insurance claim on it.
- xii.** Ewing second the motion to table and throw this back to the trails committee to discuss further equipment needs to bring back to the Board. 5 ayes, 0 nays. Motion carried.
- c.** Discussion and Vote Shop with a Cop UTV Rally August 8<sup>th</sup>
- i.** Ewing stated that this was something that got entertained in the camping committee. The group is wanting to put on a Shop with a Cop Ride, they are wanting to use the shelter back by Beuchler as a sign up place for a ride. He knows that they are planning to have food back there and a band later that evening. In your packet you have an insurance Waiver from Shore Murphy about the liability insurance that all of the riders will have to sign. They will access the park down the main road to Beuchler Shelter in the back. They are going to sign up and do their paperwork



back there and then they will ride out. They are not going to ride through the campground, they are going to the winery and around and they are going to use our trails also. It is just an event, not for profit, all proceeds go to shop with a cop.

- ii. David Ewing stated that he is helping to head the event up. He had spoken to Tippet who gave him the park's insurance requirements which have been fulfilled according to Shore Murphy, and they have the release, they have a route kind of planned, they rode the beginner trails on the utv side last week and they won't use the other two levels, they will use the beginner side due to the width since they haven't expanded it. They will have a band that night and the food will be provided by the Clark County Pork Producers, it is totally nonprofit and all of the money over he expenses will be given to the kids through the Clark County Shop with a Cop program.
- iii. Wallace commented so this is side by sides to which Ewing responded strictly side by sides, no four wheelers, no jeeps, no three wheelers, no motorcycles. Strictly side by sides. Roll Cage, seat belts.
- iv. Wallace stated that he thinks our trails are really only for 64" machines, if somebody has got some big can ams or something maybe we could waive that or something. D. Ewing stated that they rode the beginner trail last week with some smaller machines, and it is navigatable. For what they are doing, they are just cruising though and venturing on it, just a little scenic. Haws commented that by that time, they will have more trails finished that they will be able to use.
- v. J Ewing commented that also in that they discussed the OHV Sticker that we require to ride the OHV Trails, he thinks at this point for this event, they were talking about waiving the OHV Sticker because they aren't just riding the trails, they are going other places as well. Wallace commented that if they can legally do that. Ewing commented that they would have to look into that to be sure.
- vi. Richards asked if we do that for the fishing tournaments to which Ewing responded that we reduce the launch fee, but they still have to pay the erosion.
- vii. Sweet asked if the \$437 could be taken out of contingency to which D Ewing stated that would be paid for by the event. You are listed as an additionally insured, and any land owner that they will be on that day will also be added to the policy. That is what they have to pay.
- viii. Richards commented that we are just offering the venue. Sweet stated that is all about the park helping out, he just wasn't sure where it would come from if it was on us.



- ix. Wallace asked where are they coming back to Beuchler to which D Ewing responded yes. The side by sides are only allowed 4 people. They will provide the meal to be assembly line type, the meals are already planned and prepackaged in Styrofoam. If they gang up and pile more than 50 persons together, well he can't help that. They are not providing an area where they can congregate that many people. Wallace stated that is his only concern is accommodating that limit of that Phase 4. J Ewing commented that the group has talked about providing their own security and taking care of that part on their own, so maybe that is something that would have to be provided by the group. D Ewing stated that he was asked by Tippett to provide their own security which was agreed upon by their whole group. It is not a problem. He cannot tell you what everybody is going to do, but they are not going to have an area where they can congregate unless they bring lawn chairs. They have shelter to sit at and they have an area to park.
- x. Wallace commented that in his opinion that we can't have gatherings of 50 people or more, we put that out there, if somebody breaks that, he doesn't want anybody to break that. It is like the campground, we aren't supposed to have gatherings of more than 10 people right now. How do we enforce that? If we see it then we break it up. I will leave it up to you guys to host it good to which D Ewing stated that they are planning for every contingency they can think of. He's not saying something won't pop up.
- xi. Williamson commented that there is a lot of room back there for them to spread out to which D Ewing added they are going to park them back there by where the mud bog pit was, so they will have to park and then walk up. J Ewing asked how many riders they are anticipating to which D Ewing commented that last year they had 120 side by sides, they had about 400 people.
- xii. Williamson asked if this is a two day event to which D Ewing responded no but the insurance is covered for 48 hours.
- xiii. Wallace commented that some of those trails are only one way. J Ewing commented that they will split them up so that a group of 40 will go to the trails, a group of 40 will go this way, and the other group of 40 will go another way. D Ewing stated that they will be divided up and they have arm bands where they will color code individuals.
- xiv. J Ewing commented also with the discussion of the trails and side by sides, he looked back into the road that is over here, he went to the courthouse and all of that, he called the township supervisor, and nobody has any record of that ever being a vacated right of way for the park. So, with this side by side ride, he has talked to Tippett and he has the



paperwork, he thinks it is something they need to look in to. With this ride, if they can keep them on this main road and if it is something that they can go that way with for this event, this is something that they need to look into and make sure they are ok. He has already been looking into that and he needs to get ahold of the township supervisor again to see if they can get it mowed and opened back up for at least this event anyway. It would keep them off the road for that part of it anyway. That would just further our mission to connect the OHV trails with us, that's in play too.

- xv. Wallace motioned to approve the planned Shop With a Cop UTV Rally for August 8<sup>th</sup>.
- xvi. Richards commented that they need to have further discussion. They do need to figure out what they need to do as far as a waiver for the cost of the OHV fees, if that is something that we can or cannot do. He would like to see it waived, but if that is not something that we can legally do, maybe they can do a permit for some flat fee for your organization. Wallace commented that it is a single pass through, is that right? D Ewing stated that it is for one day. They will probably ride out about 1 or 2 in the afternoon and then your rules are to have everything shut down by 12. We will probably be back about 5 or 6 that evening, eat, and have music. He would think that they will have about 5 hours of riding.
- xvii. Sweet commented that they will police themselves with numbers. We are not going to be out there policing. Whether there are 55 or 75 people, we have brought it up and it will be up to those folks to do their own policing.
- xviii. J Ewing commented that is something that we probably need to be on tomorrow to see what we can do. It would just be a day pass and surly that could be arranged, he would think. Richards commented that is one thing that he wants done straight so they aren't doing one set of rules for this and something else for a bass tournament.
- xix. Williamson second the motion. 5 ayes, 0 nays. Motion carried.

## **11.**

### **12. Executive Session 5ILCS 120/C-1, C-3, C-11, C-21**

- a. Vote to Approve and Open/Close
  - i. Executive Session Minutes 3/19/20
  - ii. Williamson motioned to table. Ewing second. 5 ayes, 0 nays. Motion carried.

### **13. Committee Reports**

- a. Campers – 6/4/20
  - i. Ewing commented that the campers met and it is pretty much what they heard. They entertained it in camping just because of the potential



amount of side by sides in the park, he thought the campers should be aware of what is going on and that it is just an event, not fair game for everybody to bring their side by side into the campground. Outside of that they discussed rock on the campsites. He knows that they have put tons of rock. A lot of people want more to make their sites bigger, we are not. Your site is your site. We will address each individual situation as it comes and he will let the director make that call. He knows that they are not putting any more rock on the sites as of now. Everything else in the park is good. There aren't any issues with the shower house and all of that.

- ii. Richards commented that Greg was there with Saluki Consulting. Ewing stated that yes he was there on the proposal that he will be doing that this fall. Later on in the year they are going to have to address the campers that stay here all year. Some of them are going to have to move their camper maybe to a different site for the winter so that they can have line of sight to shoot the grade. They will have to address that per individual and they will have to address that this fall.
- b. Lake Management
- i. None
  - ii. Scheduled for 6/25/20 @ 6 p.m.
- c. Finance
- i. 6/15/20
    1. Wallace commented that really Brown leads it and there wasn't anything out of the ordinary. Our income has been effected, but they are seeing some recovery on that, would that be a good statement?
    2. Ewing stated that he wasn't at the Finance meeting, he knows they were closed most of the spring. The people who paid for the season, have we entertained anything for these. They paid and they couldn't camp, did they address that? Brown responded yes, for those out of district who paid at the very beginning, they had a \$600 credit on their account. \$307 per month and \$280 something for in district. Those who had not paid until they came in and obviously they didn't have to pay for those two months. Ewing asked if we are crediting that to their 2021 reservations to which Brown responded that it is just sitting on their account and they are eating away at it with their electric and then when we get to October, then they can use it for next year. Ewing stated fair enough.
    3. Wallace commented that they can use that for different fees to which Brown responded yes. Wallace stated that they have to be



thinking about that too. You are looking at the money coming in and it will be going to different places. Some things they really aren't going to be able to recover on is like the cabin usage or the boat rentals and things like that. Brown stated that they started out at the end of April with our gross income was a negative \$179,000 and as of yesterday we are at a negative \$26,000. We have made up a lot. Richards added that we gave everybody a raise and kept them employed.

- d. Policy
  - i. None
  - ii. Scheduled for 6/25/20 @ 6:30 p.m.
- e. Trails
  - i. None

**14. Adjourn**

- a. Ewing motioned to adjourn. Sweet second. 5 ayes, 0 nays. Motion carried.
- b. Meeting was adjourned at 6:50 p.m.