

Clark County Park District
Regular Monthly Board Meeting Minutes
Thursday, December 21, 2017

Call to Order: By President Blankenship

Roll Call: Pine, Thomas, Wallace, Sweet, Turpin, Ewing, and Blankenship present.

Also, present, Legal Counsel Lorna Geiler, Executive Director Jeff Tippett, Administrative Assistant Jana Williamson, and Book Keeper Danielle Kiger.

Approval of Agenda: Wallace moved to approve agenda, Ewing second; Motion passed 7 ayes.

Public Comment: None

New Business:

Approval of Minutes; Executive Session Minutes 11/16/17 the word deceive should be decisive. Jeff Wallace made a motion to approve the minutes for Regular Board Meeting 11/16/17; Special Board Meeting 12/07/17; Executive Session Minutes 11/16/17, 01/19/17, 02/16/17; Executive Session Special Meeting Minutes 01/31/17, 02/10/17. Sweet second the motion; 6 ayes/1 nay, motion carries.

Payment of Bills; Clarification that the bill for mowing services from Scotty's Lawn Care was the last outstanding bill, and that the contract with them is done. The Gibson Bill was questioned, Jeff Tippett stated that was for services to look at our phones which stopped working, they concluded the issue was not with our phones but with our phone company. A letter is attached to the bill requesting our phone company Clarksville Phone to reimburse us. It was also stated we are still on budget billing for Enerstar. Jeff Tippett stated we play catch up during the winter for the discounted summer bills. Lisa Thomas made a motion to approve the bills; Turpin second the motion. Roll Call: Thomas aye, Wallace aye, sweet aye, Turpin aye, Ewing aye, Blankenship aye, Pine aye, motion passed.

Directors Report; Tippett stated the material for the dock repairs should be delivered by the end of January. We've worked on five roofs within the park changed them over from shingles to steel roofs and the launch is almost complete. Regarding the 2018 Brochure for the Park; we have solicited bids for publishers for the book and then also for printing. Regarding the Insurance Claim for the docks the appraiser was out beginning of this month. We have a lot of damage at cabin docks contacting them to cover damages, two individuals will come in to give our insurance quotes. Fuel dock bids are being completed but are not posted yet in the paper. The new water main; materials are coming in will probably be around the first of the year before it goes in. Five trees have been taken down by the shelter, I am not happy with the work done; we have yet to receive invoice the invoice once received will be debated for damage to trees that had been done.

Discussion and Vote on a Resolution Establishing Policy that Prohibits Sexual Harassment pursuant to Illinois Public Act 100-0554, Resolution #2017-12-21; Wallace made a motion to pass a resolution #2017-12-21, Thomas second; Roll Call: Wallace aye, Sweet aye, Turpin aye, Ewing aye, Blankenship aye, Pine aye, Thomas aye; Motion Carries.

Discussion and Vote of potential transfer of funds concerning IMRF; Turpin stated he would like to table until end of fiscal year for discussion of paying the 18,000 off. Turpin Motioned to table, Wallace second, 7 ayes, motion carries.

Discussion and Vote of Nepotism Policy Chapter 1 Section 9.9; Pine stated he would like to get rid of this policy entirely that the Director has the discretion to hire and fire. Thomas disagreed. Lorna stated she would help defining immediate family for this policy.

Discussion and Vote on pursuing Grants; Blankenship stated there is no OHV grant like originally thought, he would like to table this for future discussion. Pine motioned to table, Thomas second, 7 ayes motion carried.

Discussion and Vote on purchase of New/Used John Deere 1600 T II and Zero Turn Lawn Mower; Clarification was made that this is regarding a Used John Deere and a New Zero Turn. \$12,500 for the John Deere.. Tippett would retrieve the mower himself and verify it would work well for the park. The two zero turns priced \$9,900 and \$11,000; gas mowers. The dam was mowed once this past year and needs to be mowed every 90 days minimal, Tippett suggests the John Deere for that. Ewing stated the zero turn would work best for the campground with the tight corners where as the John Deere would be better for the open fields. It was also stated this purchase would come out of contingency. Ewing made a motion to purchase the Used John Deere 1600 T II amount of \$12,500.00 funds out of the contingency line item, Wallace second; Roll Call: Wallace aye, Sweet aye, Turnip aye, Ewing nay, Blankenship aye, Pine aye, Thomas nay; 5 ayes, 2 nays; motion carries. Ewing made a motion to purchase a new Cheetah Zero Turn Lawn Mower in the amount of \$11,000 funds to come out of the contingency in the budget. Wallace seconds. Sweet nay, Turpin nay, Ewing nay, Blankenship nay, Pine nay, Thomas nay, Wallace nay. 7 nays 0 ayes. Motion does not pass, Blankenship suggests to table this until spring.

Discussion and vote on quote for 2018 Mill Creek and Campground Visitors Guide; Tippett stated that there is not enough in marketing budgeted for the booklet, the expense would more than likely come out of contingency. He also stated we just want to update our brochure and shrink it in size to 5 ½ x 8 ½ as well as order less, at 2500 brochures too help with the expense. We have not been entered into a contract with Brian Miller. Thomas suggested we edit the electronic copy given we have the rights to do so. Jana mentioned we could publish our own and purchase the services of a printing company. Ewing motioned to table the 2018 campground visitors guide, Turpin second, 7 ayes 0 nays; motioned carried.

Discussion and Vote to enter into a joint recreational agreement with the City of Marshall for the purpose of sponsoring a water slide; Wallace stated we have 20,000 set aside in our budget to use towards township assistance, and suggests we donate that to the Marshall Pool for their water slide. He also noted the money the park supplies for Marshall pool will be matched. John Trefz, Mayor of Marshall stated he remembers a time when the City of Marshall and Clark County Park District worked together. Turpin brought up the point that the budgeted \$20,000 was designated for all four townships that participate in Clark County Park District. If were to give Marshall, the whole 20,000 will we then do the same for each individual township in the future? Pine stated no one has came forward requesting that money even with effort from the board and staff. Wallace made a motion that The Park District will enter into a joint agreement with the City of Marshall for the purpose of sponsoring a water slide in the amount of \$20,000. Ewing seconds; City attorney is to provide an intergovernmental agreement. Roll

Call: Turpin nay, Ewing aye, Blankenship nay, Pine aye, Thomas nay, Wallace aye, Sweet aye; motion carries.

Discussion about scrapping wood and trees; Tippet stated Deke would like the junk wood for himself. The wood would need to be removed anyway. Vote was not needed but board agreed this is free disposal and were in favor.

Discussion and vote about deposit box; Tippet stated we don't need a deposit box that is only holding cassette tapes when we have a safe. Two card holder individuals will need to go to the bank to close the safe deposit box. Ewing motioned to close the Safe Deposit Box at First Financial Bank, Wallace second; 7 ayes/0 nays; motion carried.

Old Business:

Discussion and Vote concerning Attorney seeking Past Due Invoices, Review Spread sheet of debt; Turpin stated the way he understands it we can only put 5 on the docket at the time, then we incur filing fees, attorney fees, and there's no guarantee that once there's a judgement the individual will pay so then the cycle continues. Lorna confirmed with the amounts listed it would not be worth pursuing. Wallace suggested that instead these individuals in collections need to pay before future use of the park is allowed. Turpin made a motion that the park not engage in attorney collections for delinquent debt, Thomas second, 7 ayes/0 nays, motion carried.

Discussion and vote to increase/ or leave the same Capital Assets Policy starting with the next Fiscal Year; Turpin stated this was a recommendation from the auditors and accountant to raise the threshold to 2,500 from 1,000. Turpin made the motion to increase the Capital Assets Policy starting next Fiscal Year to \$2,500. Wallace second, Roll Call: Ewing aye, Blankenship aye, Pine nay, Thomas nay, Wallace aye, Sweet aye, Turpin aye. Motion carries.

Discussion of Polar Bear Dare; Jana stated this was taking place Saturday January 13th, two runs a regular dare run and then a bike run. This was on the agenda to make everyone aware and offer for everyone to stop by.

Discussion and vote of amended budget and appropriation ordinance; Pine made a motion to accept the amended budget and appropriations ordinance; Turpin second, Roll Call: Blankenship aye, Pine aye, Thomas aye, Wallace aye, Sweet aye, Turpin aye, Ewing aye; Motion carries.

Presenting Jana Williamson with the Service Plaque in honor of Jana's retirement from the Clark County Park District; Plaque was presented to Jana Williamson by Board President Randy Blankenship.

Committee Reports

Policy; Met 12/14/17, next scheduled meeting 1/09/18 at 6pm.

Finance; Cancelled

Campers; Cancelled

Trails; Cancelled- Wallace mentioned Tom Hence came and met with him and Jeff Tippet discussing ticks and burning benefits.

Executive Session

None

Adjourn

Ewing made a motion to adjourn the meeting, Turpin second, 7 ayes/0 nays, motion passed.